

DOCUMENTATION IN RESPECT OF ETHICAL CONFLICT RESOLUTION

Section 100.18 of the IRBA Code of Conduct

Fundamental principles to be considered: Integrity Objectivity Professional Competence and Due Care Confidentiality Professional Behaviour	
Threats	Safeguards - describe
Self-Interest	
Self-Review	
Advocacy	
Familiarity	
Intimidation	
Describe the relevant facts surrounding the issue on which a decision needs to be made?	

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Describe the ethical issues that you feel are involved here
Describe the fundamental principles that are involved in this issue
Describe the procedures that you followed to arrive at a decision
Set out alternatives that you have considered which may be available to address the ethical issue of concern
Your conclusion

Note: Document also any discussion you have held concerning the resolution