

Position: Audit Investigator

Department: Investigations

Closing Date: 30 March 2018

QUALIFICATIONS & EXPERIENCE

- CA(SA) who trained in public practice.
- At least 6 years post-qualification AUDITING experience.
- Excellent technical knowledge and experience in auditing and financial reporting standards.
- Experience in working in a forensic environment would be advantageous.
- Require an understanding and appreciation of the IRBA's role in protecting the investing public.

KEY PERFORMANCE AREAS

- Investigate complaints lodged with the IRBA against registered auditors and prepare reports for the Investigating Committee providing an analysis of the matter and the alleged unprofessional conduct.
- Prepare proposed charge sheets on matters for the Investigating Committee, where unprofessional conduct has occurred.
- Attend Investigating and Disciplinary Advisory Committee meetings in order to respond to queries arising from the deliberations of the committees.
- Prepare draft responses to queries arising from Complainants/Respondents on matters investigated.

ATTRIBUTES

- An ability to absorb volumes of documents and identify the crux of the issues, and summarise these succinctly.
- Excellent analytical skills and attention to detail.
- Excellent communication skills (written and verbal).
- Emotionally mature.
- Professional attitude.
- Unquestionable integrity and objectivity.
- Ability to work under pressure without compromising quality of work.
- Hard-working person and available outside of normal working hours when required.
- Team player with the ability to work in isolation for extended periods.
- Deadline driven with high levels of accuracy.

CVs must be e-mailed to hr@irba.co.za

In compliance with the IRBA's employment equity plans, first preference will be given to candidates from designated groups (Africans, Indians, Coloureds and females). Correspondence will be limited to only shortlisted candidates. By applying, the applicant gives permission to the IRBA to perform background, security and reference checks and verify documents and qualifications. The IRBA reserves the right not to make any appointment to the above position.