

10 April 2024

RFQ NO: IRBA/02/2024/RFT: APPOINTMENT OF A SERVICE PROVIDER(S) TO SUPPLY AND DELIVER LAPTOPS, DESKTOPS, MONITORS AND PERIPHERALS ON AN “AS AND WHEN” REQUIRED BASIS OVER THREE YEARS

RE – QUESTIONS AND ANSWERS

Dear bidders

Kindly receive the IRBA responses to questions received from prospective bidders:

Question 1:

Refer to the Terms of Reference of the above mentioned RFT. On page 19 Point:

5.2.3	Bidder Certification	
	The bidder <i>must</i> be a Microsoft certified gold partner or higher.	<p>Total = 20</p> <p><i>Microsoft Certified Gold Partner or higher</i></p> <p>Weight scoring:</p> <ul style="list-style-type: none"> • Certificates, accreditation letter or license = 20 • Non-submission = 0

Microsoft has retired these programs in September 2022. Please advise if this criterion carries weighting with regards to this RFQ, as it is for the supply of End User Devices

Answer:

The IRBA notes that the Microsoft Silver and Gold program has been replaced by the Solutions Partner designation program. Currently, there's no plan to discontinue renewals of the Silver or Gold memberships, Microsoft is allowing entities to renew their Silver or Gold Membership (if they held it as of 30 September 2022) until further notice. Entities registering with Microsoft after 30 September 2022 would register on the new program or entities on the old program can upgrade to the new program. Therefore, an Erratum has been issued to include both the Microsoft certified gold partner or higher OR registration with the Microsoft Solutions Partner Designation programme as part of the Bidder Certification criteria (5.2.3).

Question 2:

Please review and advise on the below requirement from the above tender document from the Pricing Schedules.

Breakdown of all Cost Related to installation and Implementation of Laptop and Desktop

This statement is on Line 11 of the pricing schedules .1, .2, .3, .4 for Lenovo, HP and Dell however, there is no requirement for installation and implementation in the scope of work.

We assume this statement is in error or oversight on the pricing schedule and we can ignore however please review and advise.

Answer:

The line item was included in the event that service providers charge extra when a certain model must be upgrade “aftermarket” to comply with the minimum specifications of the IRBA. The line can be left blank if no additional charges apply.

3. Confirm maximum margin for hardware has been applied in percentage.

Please clarify what confirmation IRBA is requiring on this statement as the response is needing a Yes or No answer.

Answer:

The statement should be read in conjunction with 16.3.2. In order for the pricing to be competitive over the period of the award, increases will be limited to CPI related increase only, notwithstanding any fluctuations in exchange rates. In other words, service providers may not change their markup percentage after the award. The response on the schedule is to ensure that service providers have ensured that they have considered their markup.