**ADVERT**

**Position: Senior Professional Manager: Education & Transformation (ET)**

**Department: Education & Transformation**

**Closing Date: 2 May 2018**

**REQUIREMENTS**

* CA(SA) and/or Registered Auditor (RA) and/or someone who is eligible to become an RA.
* A minimum of 6 years experience in education and relevant management experience.
* A detailed understanding of education, training and professional development concepts.
* An understanding of transformation in the auditing profession.
* Experience in working with committees.
* Experience in strategy alignment and brand positioning.
* Project Management experience.
* Research experience.

**KEY PERFORMANCE AREAS**

* To manage and ensure appropriate performance of the ET staff.
* To manage and implement a strategy for transforming the auditing profession.
* To influence learners, students and trainees to become Registered Auditors (RA) through various campaigns and initiatives, including management of the IRBA’s learning website.
* To manage, research and co-ordinate communication with internal and external stakeholders.
* To manage the Proficiency Assessment Policy.
* To manage the Continuing Professional Development (CPD) policy.
* To provide secretarial support to EDCOM and its subcommittees.
* To manage the accreditation and monitoring of professional bodies to ensure compliance with the IRBA’s accreditation model.
* To influence and provide thought leadership on the development of professional competence, including the Audit Development Programme.
* To manage and ensure compliance with all financial policies including PFMA.
* To conduct and co-ordinate research and provide thought leadership on any aspect relating to education within the profession.

**SKILLS & PERSONAL ATTRIBUTES**

* An understanding and appreciation of the IRBA’s mandate to protect the public.
* Strong management and leadership competencies (good delegation, coaching and supervisory skills).
* Strong administrative competencies (excellent planning and organising skills).
* Excellent stakeholder management skills.
* Excellent communication skills (verbal and written (report and proposal writing experience)).
* Ability to operate in a complex environment with multiple projects.
* Able to use technology effectively.
* Strong problem solving and analytical competencies.
* Ability to thrive under pressure, self-motivating and an ability to take initiative.
* Regulatory environment experience.
* Good understanding of supply chain regulations.

***CVs must be e-mailed to*** ***hr@irba.co.za******.***

***In compliance with the IRBA’s employment equity plans, first preference will be given to candidates from designated groups (Africans, disabled, Indians, Coloureds and females). Correspondence will be limited to shortlisted candidates only. Only candidate who meet the requirements should apply. The IRBA reserves the right not to make an appointment. By applying, the applicant gives permission to the IRBA to perform background, security and reference checks and to verify documents and qualifications.***