
INDEPENDENT REGULATORY BOARD FOR AUDITORS

Assurance Work Declaration and Updating of Firm Details (Annual Firm Declaration)

Johannesburg / 30 November 2018

As part of the IRBA's initiatives to restore confidence in the public interest role of auditors and the profession, a review of the annual firm declaration was undertaken to ensure the information sourced from the audit firms is still relevant and sufficient to enable the IRBA to fulfil its mandate.

The review included consideration of recent developments in the profession as well as processes followed by international regulators. The list of additional information per the table below is considered critical for the short term. Therefore, there may be changes in subsequent years based on changes in the environment.

The submission of the annual firm declaration will now be required to be in the form of an affidavit, signed by the firm's leadership, represented by the chief executive officer, to allow for accountability for the accuracy and completeness of the information submitted.

Firms are encouraged to collate all additional fields of information for submission in time for the 2019 assurance work declaration which is due by March 2019. Items one to three will be a requirement for submission in March 2019. Items four to eleven will be a requirement for the submission in March 2020.

We are in the process to automate the submission of declarations which will reduce the administrative workload that may be experienced by some firms.

List of additional information:

#	ADDITIONAL INFORMATION	DESCRIPTION
Firm related information		
1	Firm shareholder/ownership and director/partner information	Include names and registration numbers of all shareholders / partners of the firm per section 38 of the Auditing Profession Act, Act 26 of 2005 (APA). Exclude salaried registered auditors that do not share in the profits of the firm.
2	Firm structure	Include a list of all entities that form part of the network as defined in the IRBA Code of Professional Conduct and describe the relationship between the entities.
3	Local Firm Leadership: <ul style="list-style-type: none">- CEO, or equivalent- Quality Leader, or equivalent- Risk Leader, or equivalent	Names, professional qualifications and registration numbers of individuals who are ultimately responsible for the firm's system of quality control, as well as those assigned operational responsibility for the firm's system of quality control. It should be clearly indicated where more than one function is being performed by an individual.
4	Transformation	Information on professional staff complement within the network firm or firm, disaggregated by race, gender and level (trainees, managers, partners etc).
Engagement related information		
5	Joint assurance engagement	Identify engagements where the assurance report is signed by more than one firm.

6	Non-audit fees for audit clients	The total rand value of non-audit fees billed to an audit client, by engagement, within the calendar year covered by the declaration. The amounts declared should exclude VAT and the recovery of any direct expenses.
7	Type of audit opinion issued	The type of opinion issued per the ISAs by engagement - qualified, unqualified, disclaimer and adverse.
8	Date of assignment of the registered auditor (RA)	Date on which the first assurance report was issued by the RA. This should reflect the number of years, by engagement, for which the RA continuously served as assurance provider.
9	Date of appointment of firm	Date on which the first assurance report was issued by the firm. This should reflect the number of years, by engagement, for which the firm continuously served as assurance provider.
10	EQCR Names and registration numbers	Include the name and registration number of the EQC reviewer as defined by ISQC 1, by engagement where applicable.
11	Date of archiving of an audit file	For completed audit engagements, the date of the assembly of the final audit file per ISA 230.

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